

Contract for Exhibit Space • GEAPS Exchange 2012

83rd Annual International Technical Conference and Exposition, March 3–6, 2012
Exposition March 4–6, 2012 • Convention Center • Minneapolis, MN, USA

Rental Agreement — See also Rules of the Contract

The undersigned exhibitor agrees to rent and occupy booth space, as listed at right and shown on the official floor plan, from the Grain Elevator and Processing Society during the 2012 Exposition. The undersigned further agrees to abide by the rules and terms stated on this contract, and to pay a rental fee at right in US dollars: at least half as a down payment when this contract is submitted, if before December 1, 2011, and the remainder on or before December 1, 2011; or the full amount when contract is submitted, if after December 1, 2011. The undersigned also understands the requirement that each exhibiting company must employ at least one GEAPS member, or a \$500 per booth fee will be added to the total cost of booth space rental.

BOOTH(S): _____
#'S FROM FLOOR PLAN

TOTAL # OF BOOTHS: _____

TOTAL RENTAL FEE: _____

Parties To The Contract (type or print)

EXHIBITING COMPANY NAME _____

MAILING ADDRESS (NO PO BOX) _____

CITY _____ STATE/PROV _____ ZIP/PC _____ COUNTRY _____

PHONE _____ TOLL FREE _____ FAX _____

EMAIL _____ WEB _____

and the **Grain Elevator and Processing Society**
 4248 Park Glen Rd, Minneapolis, MN 55416
 Phone (952)928-4640; Fax (952)929-1318; info@geaps.com; www.geaps.com

AUTHORIZED GEAPS SIGNATURE _____

DATE: _____

Rental Fee

Volume discounts apply when you rent more than one 10' x 10' booth:

- 2nd booth discounted \$100
- 3rd booth discounted \$200
- 4th booth (or more) discounted \$300.

Discounts apply in letter order; lowest discount on highest priced booth.

Non-member fee - \$500 per 10'x10' booth
 Applies if exhibiting company does not employ at least one GEAPS member.

Contract Authorization (required)

EXHIBITOR SIGNATURE _____

PRINT NAME _____ DATE _____

Should show preparation info go to someone else, not authorizer?

NAME _____

MAILING ADDRESS _____

CITY _____ STATE/PROV _____ ZIP/PC _____ COUNTRY _____

PHONE _____ FAX _____

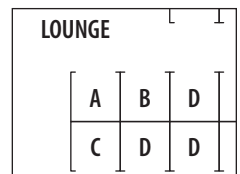
EMAIL _____

	Type of booth			
	A	B	C	D
1st booth	\$2,175	\$2,085	\$1,995	\$1,815
as 2nd booth	\$2,075	\$1,985	\$1,895	\$1,715
as 3rd booth	\$1,975	\$1,885	\$1,795	\$1,615
as 4th, 5th, etc.	\$1,875	\$1,785	\$1,695	\$1,515

Booth Letter Definitions:

On an entrance or lounge area:
A booth: On a corner.
B booth: On an aisle.

Not near an entrance or a lounge area:
C booth: On a corner.
D booth: On an aisle.



Location Preferences

List booths in order of your preference.

1ST _____ 2ND _____

3RD _____ 4TH _____

List companies you prefer to be near:

List companies you prefer to be far from*:

Payment Method: Check Visa MasterCard Am Ex

PRINT NAME ON CARD _____ SIGNATURE _____

ACCOUNT # _____ EXP. DATE _____

*We cannot prevent these companies from renting space near you if they choose to. You're welcome to contact us for updates on the locations they choose.

Rules of the Contract for GEAPS Exchange Exhibit Space

1. What the Rental Fee Includes

The rental fee paid for exhibit space is for space only and does not include carpet, furnishings, receiving or handling of exhibit material, or other services. Exhibit space includes back and side drape, and a uniform identification sign. Exhibitors will furnish any other items they wish to have in their exhibit space.

2. Payment, Termination and Refunds

Exhibitors must make payment of the exhibit space rental fee according to the schedule and terms described on the front of this contract. GEAPS may terminate this contract at any time after December 1 of the year immediately preceding the Exchange if an Exhibitor has not paid the total fee for space rented. Refunds for exhibit space will not be given after December 1 of the year immediately preceding the exposition unless special circumstances occur. In the event that the show is physically sold out (there is no room for expansion) and there is an established waiting list, refunds will be given on a 1:1 basis less 10% of the rental fee paid for that particular space. The refund will only be given if the space is re-rented. In the event of a cancellation, exhibitors must notify GEAPS in writing.

3. Occupation of Exhibit Space

Exhibitors will occupy their contracted exhibit space during the entire exposition. No early tear-downs are permitted. No subletting of any part of an Exhibitor's space is allowed, including subletting to distributors or other companies affiliated with the Exhibitor. No rights under this contract may be assigned without GEAPS' written consent. If an Exhibitor fails to occupy their contracted exhibit space, GEAPS will have the right, without notice, to occupy that space in the manner GEAPS deems best for the exposition, and the Exhibitor will be liable for any loss suffered by their failure to occupy the space.

4. Relocation

GEAPS reserves the right to relocate any Exhibitor in space other than that for which the Exhibitor contracted and paid a rental fee, if GEAPS determines it is in the best interest of the exposition. However, GEAPS will only make a change of location after discussion with the Exhibitor who is being moved.

5. Suppliers of Exposition Services

GEAPS will select a general contractor and other suppliers to provide exposition services. A manual will be sent to Exhibitors containing forms and instructions for renting exhibit furnishings and services from the suppliers selected by GEAPS. Exhibitors will use these suppliers for all furnishings and services needed, including utilities; or Exhibitors will notify GEAPS, in writing, at least 30 days prior to setup of the exposition of their intention to use other suppliers; Exhibitors will obtain GEAPS' written authorization before using other suppliers.

6. Exhibit Material and Activity

Exhibitors will display only products or services directly applicable to the handling, storing or processing of grain or grain products, and display only products their own companies manufacture or sell. GEAPS reserves the right to prohibit or remove display material, which in GEAPS' judgment detracts from the exposition. GEAPS reserves the right to restrict any exhibit, which, due to noise or other reason, is objectionable to GEAPS. GEAPS also reserves the right to prevent any Exhibitor from displaying beyond the bounds of the Exhibitor's rented exhibit space, either inside or outside the exposition facility.

7. Sizes and Placement of Display

Exhibits must be set in line with the Exhibit Design Guidelines attached to and made part of this contract.

8. Serving Refreshments

Exposition Facility Management reserves the sole right to sell or serve food, beverages and tobacco products. Exhibitors will not engage in selling or serving such refreshments without the written un-authorization of GEAPS and Exposition Facility Management.

9. Cooperation with Union Rules

Exhibitors will cooperate with union employees and union rules whenever exposition services and activities are governed by them.

10. Cooperation with Municipal and Facility Rules

Exhibitors will cooperate with all rules of the local police, fire department and other municipal authorities in the city where the exposition is held. In addition, Exhibitors will cooperate with all rules of the facility in which the exposition is held.

11. Damage to the Exposition Facility

Exhibitors will not damage the exposition facility in any way, or permit it to be damaged by any substance or activity. If any Exhibitor, or the Exhibitor's agents, employees or guests, cause damage to the exposition facility, the Exhibitor will pay Exposition Facility Management the amount necessary to restore the facility to the condition it was in before being damaged by the Exhibitor.

12. Security and Liability Insurance

GEAPS will employ a security firm to guard the exposition hall against theft or damage to exhibit material. However, GEAPS will not be responsible for the safety of any Exhibitor's property or person, or the property or person of any Exhibitor's agents, employees or guests, against theft or damage by any cause, including Acts of God. Exhibitors will procure and maintain in force general liability insurance in the joint names of both GEAPS and the Exhibitor for the entire period of the exposition. Exhibitors acknowledge that GEAPS, the exposition facility and GEAPS' selected exposition suppliers do not maintain insurance covering any Exhibitor's person or property, and that it is the sole responsibility of Exhibitors to obtain insurance, including business interruption insurance. Exhibitors specifically release GEAPS from any liability for loss or damage to the Exhibitor's person or property by any cause while in the exposition facility.

13. Cancellation of the Exposition

In the event the exposition is cancelled for any reason, GEAPS will not be liable for anything except the return of the rental fee paid by each Exhibitor for exhibit space.

14. Enforcement of Contract Rules

GEAPS and its designated representatives will have the power to enforce the rules of the contract established herein, and may from time to time establish additional rules. Consequences of violating the rules of the contract for first-time violations, the exhibitor will be assessed a fine equal to 50% of the cost of the exhibitor's expo floor space. For any subsequent repeat violations, the exhibitor will be assessed a fine equal to 100% of the cost of the exhibitor's expo floor space. In addition, GEAPS may bar an exhibitor from the exposition for the subsequent [next] year. The GEAPS designated Expo On-Site Committee* at its discretion and by consensus of the committee, may deviate from these penalty guidelines.

** Expo On-Site Committee: GEAPS Intl Board 1st & 2nd Vice Presidents + Assoc Board Vice President & Secretary + GEAPS Exposition Services Manager + exposition services contractor representative*