



Employment Application

Please submit completed application, cover letter, and resume to careers@geaps.com.
Only completed applications will be considered.

Name _____
First Middle Last

Preferred first name _____

Phone (____) _____ E-mail address _____

Current Address _____
Street City State Zip Code

Former Address _____
Street City State Zip Code

Are you 18 years or older? Yes No Are you legally eligible to work in the United States? Yes No

Position applying for _____ Salary Expectations _____

Employment Desired Full-time ☐ Part-time ☐ Intern ☐

Have you worked for this employer previously? _____

Dates: From _____ To _____

Reason for leaving? _____

Name any relatives working for this company _____

How did you learn about us? _____

Do you have a valid driver's license? _____

Education

Name of School	Location of School	Did you graduate?	Degree/Diploma

Employment Record

List 3 most recent employer(s)

Current or Last Employer _____ Supervisor _____
 Address _____ Phone _____
 Position Held: _____ From _____ To _____ Salary _____
 Reason for leaving _____
☐ Currently working here ☐ May We Contact for Reference

Previous Employer _____ Supervisor _____
 Address _____ Phone _____
 Position Held: _____ From _____ To _____ Salary _____
 Reason for leaving _____
☐ Currently working here ☐ May We Contact for Reference

Previous Employer _____ Supervisor _____
 Address _____ Phone _____
 Position Held: _____ From _____ To _____ Salary _____
 Reason for leaving _____
☐ Currently working here ☐ May We Contact for Reference

List Professional References:

Name	Relation to Reference	Phone



Acknowledgement

By submitting your application you hereby certify that the facts set forth in the above employment application are true and complete to the best of your knowledge.

Employment "At Will" Statement

I hereby acknowledge that any employment relationship with this company is of an "at will" nature, which means that the employee may resign at any time, and the employer may discharge the employee at any time, with or without cause. No policy or practice of the Company should be construed to change this relationship.

Background and Reference Investigation

It is agreed and understood that the Company or its agents may investigate my background to ascertain any and all information of concern to my employment history, whether the same is of record or not. I hereby authorize my former employers, educational institutions, and references to furnish any information concerning my application for employment. I further authorize the company to contact my former employers, educational institutions and references for the purpose of obtaining such information.

I understand that reports that may contain public record information such as names and dates of previous employers, reason for termination of employment, work experience, accidents, criminal records, driving records, and workers' compensation claims may be checked or investigated. I further understand that I have a right to request the nature and substance of all of the information that GEAPS has in its files at the time of my request, including the sources of my information.

I hereby authorize procurement of the above-mentioned information and if hired, this authorization shall remain on file and shall serve as an ongoing authorization at any time during my employment period.

Application Certification

I certify that I have read the entire application and submitted information on the application that is true and complete. I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and if I am employed, my employment may be terminated.

Applicant Signature_____

Date_____

**Please submit completed application, cover letter, and resume to careers@geaps.com.
Only completed applications will be considered.**